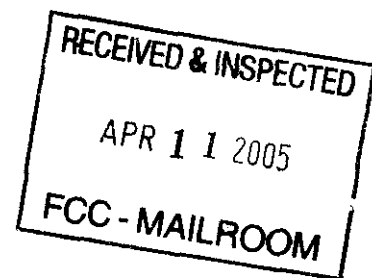


**Before the
FEDERAL COMMUNICATION COMMISSION
Washington, D.C. 20554**



In the Matter of)	DOCKET FILE COPY ORIGINAL
)	
Request for Review by Colegio)	
CEDAS of Decision of)	Form 471 Application No. 414199
the Universal Service Administrator)	
)	
Schools and Libraries Universal Service)	CC Docket No. 02-6
Support Mechanism)	
)	

TO: Wireline Competition Bureau

REQUEST FOR REVIEW

Pursuant to Sections 54.719(c) and 54.721 of the Federal Communications Commission ("Commission" or "FCC") rules, 47 C.F.R. §§ 54.719(c) and 54.721 (2003), Colegio C.E.D.A.S. ("CEDAS") hereby appeals the decision of the Schools and Libraries Division ("SLD") of the Universal Service Administrative Company to reduce the requested discount in Funding Year 2004 (07/01/2004 – 06/30/2005) from 80% to 20%.

I. BACKGROUND

On February 4, 2004, CEDAS filed a FCC Form 471 with the SLD indicating the services for which it was requesting discounts under the schools and libraries universal service support mechanism (the "E-rate program").¹ On Block 4 of its 471 application, CEDAS indicated that 156 students out of 286 that returned the socio-economic survey during the 2004-2005 academic year qualified for a free or reduced price lunch under the National School Lunch Program ("NSLP") and requested a 80% discount on all of its funding requests.²

¹ FCC Form 471 No. 414199, CEDAS, filed 02/04/2004 (Exhibit A).

² The specific funding requests are nos. 1137920 and 1137949.

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On December 29, 2004 the SLD's PIA sent a request for information and during this period of time CEDAS was on Christmas Recess and returned back on January 11, 2005. During CEDAS's application review, the SLD requested documentation supporting the eligible discount rate for the school.³ Specifically, the information request, which was delivered to CEDAS, requested the following information:

1. The total number of enrolled.
2. Total number of surveys/applications sent out
3. Number of survey/application returned
4. Total number of students that qualifies for the National School Lunch Program, using the Income Eligibility Guidelines (IEG) of the NSLP, per returned surveys/applications
5. Are the surveys/applications and results kept on file.
6. Provide a sample copy of the FILLED OUT SURVEY/APPLICATION with the child's personal information crossed out for confidentiality.
7. A signed certification that reads: "I certify that only those students who meet the Income Eligibility of the National School Lunch Program have been included in Column 5 of item 10b, Block 4 (Worksheet A) of the Form 471."
8. The information must be in writing on the school letterhead and signed by a school official (such as the Principal, Vice – Principal Superintendent, Director of Food Services.

In Jaanuary 14, 2005, CEDAS provided the information requested to the SLD on the school letterhead and signed by the school Director, Carmen García.⁴ In its response, CEDAS indicated that there were 294 students enrolled, that 294 surveys/applications were sent out and that of those 294 surveys/applications 294 were returned. It also indicates from those 294 survey/applications returned 131 students qualifies for the NSLP, that the surveys/applications and its results are kept on file and certified that only the students who meet the IEG of the NSLP had being included in Column 5 item 10b of block 4 (worksheet A) of the Form 471. CEDAS

³ See e-mail from Michael Porcelan, Schools and Libraries Division, Program Integrity Assurance, to José Iván Medina, dated December 29, 2004 (Exhibit B).

⁴ See Letter from Colegio CEDAS School Administrator's, José I. Medina to Schools and Libraries Division, Program Integrity Assurance, dated January 14, 2005 (Exhibit C).

also provided a sample copy of the socio-economic survey⁵. After sending the information, it was realized that CEDAS, mistakenly used to answer, the Title I socio-economic survey and erred on not contacting the PIA.

On February 8, 2005, the SLD issued a funding commitment decision letter reducing the discount rate from 80% to 20%.⁶ The SLD provided as explanation on the reason for the percentage reduction the following statement: **"The site-specific discount was corrected."**

The survey, which had been provided to the SLD during the PIA review process, asked parents to provide the size of the family, the number of students enrolled in the school, and the household income. Out of the 294 surveys distributed, 294 of the students completed the survey. From the 294 completed surveys, 131 (44.55 %) were determined to be eligible for a free or reduced price lunch under the NSLP in accordance with the Income Eligibility Guidelines of the U.S. Department of Agriculture. CEDAS was supposed to report, as indicated, on Block 4 of the Form 471, there were 286 students enrolled, that 286 surveys/applications were sent out and that of those 286 surveys/applications 286 were returned. It also indicates from those 286 survey/applications returned 156 students qualifies for the NSLP, that the surveys/applications and its results are kept on file and certified that only the students who meet the IEG of the NSLP had being included in Column 5 item 10b of block 4 (worksheet A) of the Form 471 and that out 286 surveys distributed, 286 of the students completed the survey. From the 286 completed surveys, 156 (54.54 %) were determined to be eligible for a free or reduced price lunch under the NSLP in accordance with the Income Eligibility Guidelines of the U.S. Department of Agriculture. Using the discount matrix set forth in the FCC rules, a school with 55% of its

⁵ See ESTUDIO SOCIOECONOMICO (Exhibit D)

⁶ See Letter from Schools and Libraries Division, Universal Service Administrative Company to José Iván Medina, Colegio CEDAS, dated February 8, 2005.

student population eligible for the national school lunch program qualifies for an 80% discount under the schools and libraries universal service support mechanism. Although CEDAS mistakenly indicated, to the PIA that 131 (45 %) students out of 294 of the student count qualified for the NSLP, the discount matrix set forth in the FCC rules, a school with 45% of its student population eligible for the national school lunch program qualifies for an 60% discount under the schools and libraries universal service support mechanism.

II. CEDAS CORRECTLY DETERMINED THE PERCENTAGE OF STUDENTS ELIGIBLE FOR A FREE OR REDUCED-PRICE LUNCH UNDER THE NSLP.

Under the Commission's rules, the discount available to a particular school is determined by indicators of poverty and high relative cost of service.⁷ First, the level of poverty for schools is measured by the percentage of their student enrollment that is eligible for a free or reduced-price lunch under the NSLP or a federally-approved alternative mechanism outlined in Title I of the Improving America's School Act (IASA).⁸ These federally-approved alternative mechanisms include data comparable to the NSLP data that is collected through surveys. As the Commission has acknowledged, surveys are particularly relevant to schools that many not have access to NSLP data, such as private schools.⁹ Second, a school's high-cost status is derived from rules that classify it as urban or rural.¹⁰ The Commission's rules provide a matrix reflecting both the school's urban or rural status and the percentage of its students who are eligible for the school lunch program to establish its discount rate, ranging from 20 percent to 90 percent.¹¹

⁷ 47 C.F.R. § 54.505(b).

⁸ 47 C.F.R. § 54.505(b)(1); *Federal-State Joint Board on Universal Service, Report and Order*, CC Docket No. 96-45, FCC 97-157, 12 FCC Rcd 8776, ¶¶ 508-09 (rel. May 8, 1997).

⁹ See *School for Language and Communication Development, Order*, 17 FCC Rcd 15166 (rel. Aug. 6, 2002).

¹⁰ 47 C.F.R. §§ 54.505(b)(3)(i), (ii).

¹¹ 47 C.F.R. § 54.505(c).

Because NSLP data is unavailable for CEDAS, it used a federally-approved alternative mechanism that relies on actual counts of low-income children to determine the level of poverty.

III. THE SLD ERRONEOUSLY CONCLUDED THAT CEDAS QUALIFIED FOR A 20% DISCOUNT AND FAILED IN NOT REQUESTING ADDITIONAL INFORMATION TO THE SCHOOL AND CLARIFY THE CONFLICTING INFORMATION.

CEDAS submitted to the SLD exactly what it was asked to submit: (a) the total number of students (294 students), (b) the number of surveys/applications sent out (294), (c) the number of surveys/applications returned (294) (d) the number of students qualified to participate in the NSLP, 131 (based on the SLD projection guidelines), (e) if the survey/applications were kept on file, yes, (f) and (g) certification that only students that meet the IEG of the NSLP have been included in Column 5, item 10b of block 4 (worksheet A) of the Form 471. In addition, CEDAS provided a sample copy of the socio-economic survey conducted by the school. As no additional documentation supporting the eligible discount rate for the school was requested the applicant understood that there was no issue and the 80% discount requested was validated.

IV. CONCLUSION

CEDAS provided evidence to the SLD that it qualified for a 60% discount under the E-rate program since 131 out of 294 students (45 % of the student population) were eligible for a free or reduced price lunch under the NSLP even though CEDAS qualifies for an 80%. This data was given by mistake from a survey that was conducted in accordance with Title I guidelines, even though the information provided on Block 4 of its 471 application was given from the data collected in accordance with the SLD's guidelines. Therefore, the SLD erred in its decision to

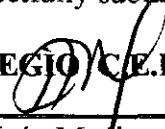
reduce the discount rate from the requested 80% to 20% without clarifying the conflicting information. .

CEDAS respectfully requests that the Commission reverse the SLD's decision on reducing the discount percentage and grant its application to be funded at an 80% discount.

Respectfully submitted,

COLEGIO C.E.D.A.S.

/s/



José Iván Medina
Administrator, COSEY
PO BOX 428
Yabucoa, PR 00767
Tel: 787-266-1617
Fax: 787-266-1617

April 7, 2005

Schools and Libraries Universal Service Program Services Ordered and Certification Form 471 Application Display

Block 1: Billed Entity Information**EXHIBIT A**

Applicant's Form Identifier:
COSEYCDFY7

471 Application Number: 414199

Cert. Postmark Date: 02/04/2004

Out of Window Letter Date: Not
applicable

Funding Year: 07/01/2004 -
06/30/2005

Form Status: CERTIFIED - In
Window

Billed Entity Number:
13563625

RAL Date: 03/16/2004

Name: COLEGIO CEDAS
Address: 3915 AURORA ST
City: PONCE State: PR Zip: 00717

Contact Name: Jose Ivan Medina
Address: PO Box 428
City: Yabucoa State: PR Zip: 00767

Type of Application: SCHOOL

Ineligible Orgs: N

Block 3: Impact of Services Ordered in THIS Application

Number of students to be served: 286

Number of library patrons to be served:

SERVICE DESCRIPTION	BEFORE ORDER	AFTER ORDER
a. (Schools/districts/consortia only) Telephone service: How many classrooms had phone service before and after your order?	1	1
b. High-bandwidth voice/data/video service: How many buildings served before and after your order?	0	0
c. High-bandwidth voice/data/video service: Highest speed to a building before and after your order?	N/A	N/A
d. Dial-up Internet connections: How many before and after your order?	2	2
e. Dial-up Internet connections: Highest speed before and after your order?	56K	56K
f. Direct connections to the Internet: How many before and after your order?	0	1
g. Direct connections to the Internet: Highest speed before and after your order?	0	256
h. Internet access(for schools): How many rooms have Internet access before and after your order?	1	6
i. Internet Access: How many computers (or other devices) with Internet access before and after your order?	2	24

Block 4: Worksheets**Worksheet A No: 575843****Student Count: 286****Weighted Product (Sum. Column 8): 228.8****Shared Discount: N/A****1. School Name: COLEGIO CEDAS****2. Entity Number:****13563625****3. Rural/Urban: Urban****4. Student Count: 286****5. NSLP Students: 156****6. NSLP Students/Students: 54.545%****7. Discount: 80%****8. Weighted Product: 228.8****Block 5: Discount Funding Request(s)**

FRN: 1137920 FCDL Date:	
11. Category of Service: Telecommunications Service	12. 470 Application Number: 205790000476872
13. SPIN: 143012431	14. Service Provider Name: Puerto Rico Telephone Company, Inc.
15. Contract Number: T	16. Billing Account Number: 787-848-4006
17. Allowable Contract Date: 01/01/2004	18. Contract Award Date:
19a. Service Start Date: 07/01/2004	19b. Service End Date: 06/30/2005
20. Contract Expiration Date:	
21. Attachment #: 1	22. Block 4 Entity Number: 13563625
23a. Monthly Charges: \$259.00	23b. Ineligible monthly amt.: \$0.00
23c. Eligible monthly amt.: \$259.00	23d. Number of months of service: 12
23e. Annual pre-discount amount for eligible recurring charges (23c x 23d): \$3,108.00	
23f. Annual non-recurring (one-time) charges: \$0.00	23g. Ineligible non-recurring amt.: \$0.00
23h. Annual pre-discount amount for eligible non-recurring charges (23f - 23g): \$0.00	
23i. Total program year pre-discount amount (23e + 23h): \$3,108.00	
23j. % discount (from Block 4): 80	
23k. Funding Commitment Request (23i x 23j): \$2,486.40	

FRN: 1137949 FCDL Date:	
11. Category of Service: Internet Access	12. 470 Application Number: 205790000476872
13. SPIN: 143022659	14. Service Provider Name: A New Vision in Educational Services and Materials (NEVESEM)

15. Contract Number: MTM	16. Billing Account Number: CDS-5763
17. Allowable Contract Date: 01/01/2004	18. Contract Award Date:
19a. Service Start Date: 07/01/2004	19b. Service End Date: 06/30/2005
20. Contract Expiration Date:	
21. Attachment #: 2	22. Block 4 Entity Number: 13563625
23a. Monthly Charges: \$522.00	23b. Ineligible monthly amt.: \$0.00
23c. Eligible monthly amt.: \$522.00	23d. Number of months of service: 12
23e. Annual pre-discount amount for eligible recurring charges (23c x 23d): \$6,264.00	
23f. Annual non-recurring (one-time) charges: \$6,020.00	23g. Ineligible non-recurring amt.: \$0.00
23h. Annual pre-discount amount for eligible non-recurring charges (23f - 23g): \$6,020.00	
23i. Total program year pre-discount amount (23e + 23h): \$12,284.00	
23j. % discount (from Block 4): 80	
23k. Funding Commitment Request (23i x 23j): \$9,827.20	

FRN: 1137962 FCDL Date:	
11. Category of Service: Internet Access	12. 470 Application Number: 205790000476872
13. SPIN: 143022659	14. Service Provider Name: A New Vision in Educational Services and Materials (NEVESEM)
15. Contract Number: MTM	16. Billing Account Number: CDS-5763
17. Allowable Contract Date: 01/01/2004	18. Contract Award Date:
19a. Service Start Date: 07/01/2004	19b. Service End Date: 06/30/2005
20. Contract Expiration Date:	
21. Attachment #: 2	22. Block 4 Entity Number: 13563625
23a. Monthly Charges: \$92.00	23b. Ineligible monthly amt.: \$0.00
23c. Eligible monthly amt.: \$92.00	23d. Number of months of service: 12
23e. Annual pre-discount amount for eligible recurring charges (23c x 23d): \$1,104.00	
23f. Annual non-recurring (one-time) charges: \$0.00	23g. Ineligible non-recurring amt.: \$0.00
23h. Annual pre-discount amount for eligible non-recurring charges (23f - 23g): \$0.00	
23i. Total program year pre-discount amount (23e + 23h): \$1,104.00	
23j. % discount (from Block 4): 80	
23k. Funding Commitment Request (23i x 23j): \$883.20	

Block 6: Certifications and Signature

24a. Schools: Y

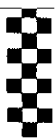
24b. Libraries or Library Consortia: N

26a. Individual Technology Plan: N

26b. Higher-Level Technology Plan(s): Y

26c. No Technology Plan Needed:

27a. Approved Technology Plan(s): N



80 South Jefferson Road
Whippany, New Jersey 07981
Fax: 973-599-6578

Universal Service Administrative Company
Schools & Libraries

FAX TRANSMISSION COVER SHEET

To: Christina Coriano
Fax: 17872661619
Subject: FW: Reminder that the 2nd 7-day period to respond expires today, December
From: PIATeam7
Date: December 29, 2004
Time: 12:52:08 PM

YOU SHOULD RECEIVE 3 PAGE(S), INCLUDING THIS COVER SHEET. IF YOU DO NOT
RECEIVE ALL THE PAGES, PLEASE CALL THE CONTACT SPECIFIED BELOW.

-----Original Message-----

From: Porcelan, Michael
Sent: Wednesday, December 29, 2004 12:47 PM
To: 'Christina@17872661619'
Cc: 'roqueglo@coqui.net'
Subject: Reminder that the 2nd 7-day period to respond expires today, December 29, 2004

December 29, 2004

Mr. Jose Ivan Medina
Colegio CEDAS
Phone 787-266-1617
Fax 787-266-1719
Application Numbers 414253, 414199

You were recently sent a written request for additional information needed by the Program Integrity Assurance (PIA)

Privilege and Confidentiality Notice

The information in this telecopy is intended for the named recipients only. It may contain information that is privileged, confidential or otherwise protected from disclosure. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance on the contents of this telecopied material is strictly prohibited. If you have received the telecopy in error, please notify us by telephone immediately and mail the original to us at the above address. Thank you.

EXHIBIT B

team to review your Form 471 Application to ensure that it is in compliance with the rules of the federal universal service program. We requested that the information be provided within seven calendar days. To date, none of the requested information has been received. The information needed to complete the review is listed below. The information needed to complete the review is listed below in both English and Spanish.

Based upon review of your Form 471 application, we were not able to validate your requested discount of 80% . If you choose to validate your original requested discount of 80%, then please provide the appropriate documentation to validate your requested discount percentage.

Please identify the method used to calculate your requested discount percentage.

If the discount percentage was determined by information obtained from a survey/application, please provide the following information:

- 1) Total number of students enrolled
- 2) Total number of surveys/applications sent out
- 3) Number of surveys/applications returned
- 4) Total number of students that qualified for the National School Lunch Program, using the Income Eligibility Guidelines (IEG) of the NSLP, per the returned surveys/applications
- 5) Are the surveys/applications and results kept on file.
- 6) Provide a sample copy of a FILLED OUT SURVEY/APPLICATION with the child's personal information crossed out for confidentiality.
- 7) A signed certification that reads: "I certify that only those students who meet the Income Eligibility Guidelines of the National School Lunch Program have been included in Column 5 of Item 10b, of Block 4 (Worksheet A) of the Form 471."
- 8) This information must be in writing on school letterhead and signed by a school official (such as the Principal, Vice-Principal, Superintendent, Director of Food Services).

If the discount was determined using a different method than what was identified above, please indicate the method that was used.

Basado en la revisión de su solicitud, no podíamos validar su descuento solicitado de 80%. Si usted elige validar su descuento solicitado original de 80%, entonces mande por favor la documentación apropiada para validar su porcentaje de descuento solicitado.

Identifique por favor el método usado para calcular el porcentaje de descuento solicitado.

Si el porcentaje de descuento fue determinado por la información obtenida de un estudio socioeconómico, proporcione por favor la información siguiente:

- 1) Número total de los estudiantes matriculados
- 2) Número total de los exámenes socioeconómicos que fueron distribuidos a los estudiantes
- 3) Número total de los exámenes vueltos llenos por las familias de los estudiantes
- 4) El número de los estudiantes que satisfacen las pautas para elegibilidad, usando los ingresos de las familias (Income Eligibility Guidelines), del programa nacional de almuerzo según determinado por los estudios vueltos.
- 5) Indique por favor si los exámenes socioeconómicos y los resultados están guardados en archivo
- 6) Una copia del estudio socioeconómico completo (que no tenga el nombre del estudiante solamente)
- 7) Una certificación firmada que lee: Yo certifico que solamente han incluido los estudiantes que satisfacen las pautas para elegibilidad, usando los ingresos de las familias (Income Eligibility Guidelines), del programa nacional de almuerzo en la columna 5 del artículo 10b, del bloque 4 (hoja de trabajo A) de la forma 471.
- 8) Necesitamos esta información por escrito en papel con membrete de la escuela y firmado por un funcionario de la escuela (tal como el director, superintendente, o el director de los servicios de alimento).

Si el descuento fue determinado usando un método diferente, indique por favor el método que fue utilizado.

2. For FRN 1138118, the documentation provided in the Item 21 Attachments is not sufficient to determine the eligibility of your request. Who will be the recipients of the basic user training associated with the Internet Access Service? What is the current job title(s) of the school employee(s) being trained as Internet Administrator? Please provide detailed documentation, identifying the recipients, duration, and format of the basic user training.

3. For FRN 1138118, please clarify on the costs for project management, and equipment maintenance. Are these costs part of a contract or bid with your service provider for the requested service? If your documentation does not identify the specific products and services being delivered, you will need to contact your vendor and request such documentation.

4. For FRN 1138118, please clarify on the Server Firewall, Cisco 1760-V Equivalent Router, and Cisco 2950 Switch, with respect to function and warranties. Additionally, please certify whether you are using the VPN capability of the 1760 router. You will need to contact your vendor and request such documentation.

Please fax or e-mail the requested information to my attention. If you have any questions, please feel free to contact me.

It is important that we receive all of the information requested so we can complete our review. Failure to do so may result in a reduction or denial of funding.

You are being given an additional seven calendar days to respond (by December 29, 2004). If we do not receive the requested information, your application will be reviewed using the information currently on file. If you need additional time to prepare your response, please let me know as soon as possible.

Thank you for cooperation and continued support of the Universal Service Program.

Sincerely,

Michael Porcelan
Initial Reviewer
Program Integrity Assurance
Schools & Libraries Division
Phone: 973-884-8260
Fax: 973-599-6578
Email: mporcel@sl.universalservice.org

CC: Michael Finkelstein
Initial Reviewer
Program Integrity Assurance
Schools & Libraries Division
Phone: 973-581-6722
Fax: 973-599-6578
Email: mfinkel@sl.universalservice.org



Corporación de Servicios Educativos de Yabucoa

Apartado 428 Yabucoa, Puerto Rico 00767

Teléfono: (787) 266-1617

Fax: (787) 266-1619

Correo Electrónico: cosey@centennialpr.net

January 14, 2005

EXHIBIT C

**Michael Porcelan
Initial Reviewer
Program Integrity Assurance
Schools and Libraries Division**

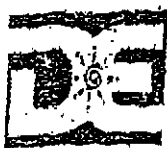
Form 471 Application from Funding Year 2003

The number of students enrolled in the school is 294. From this total there are 131 students that qualify for free lunch under the National School Lunch Program from the Commonwealth of Puerto Rico. There are 163 students that qualify for the reduced lunch. The survey was completed by filling out the social economic form given to the students when enrolled in the school, these forms were returned to the office and are kept on file in the school. I certify this correct and include a copy of the report taken.

Thank you;

A handwritten signature in black ink, appearing to be "J. Medina", written in a cursive style.

Jose I. Medina



RESUMEN SOCIOECONÓMICO POR ESCUELAS AÑO ESCOLAR 2004-2005

EXHIBIT D

Escuela: Colegio C.E.D.A.S.

Región Educativa: Ponce

Distrito Escolar: Ponce

Laica: ☒

Religiosa: ☐

Grado	Porcentaje de Alumnos	Porcentaje de Alumnos	Porcentaje de Alumnos	Porcentaje de Alumnos
P.K.	9	5	4	44%
K	15	6	9	60%
1ro.	15	8	7	47%
2do.	16	11	5	31%
3ro.	17	10	7	41%
4to.	16	7	9	56%
5to.	17	10	7	41%
6to.	13	7	6	46%
7mo.	29	14	15	52%
8vo.	31	17	14	45%
9no.	35	22	13	37%
10mo.	28	16	12	43%
11mo.	36	20	16	44%
12mo.	17	10	7	41%
TOTAL	294	163	131	45%

CERTIFICA CORRECTO

Nombre: Amelia Lora

Fecha: 5/marzo/04



Universal Service Administrative Company
Schools & Libraries Division

FUNDING COMMITMENT DECISION LETTER

(Funding Year 2004: 07/01/2004 - 06/30/2005)

February 8, 2005

José Ivan Medina
COLLEJO CEDAS
PO Box 428
Yabucoa, PR 00767

Re: Form 471 Application Number: 414199
Funding Year 2004: 07/01/2004 - 06/30/2005
Billed Entity Number: 13563633
Applicant's Form Identifier: COSZKCDFF7

Thank you for your Funding Year 2004 E-rate application and for any assistance you provided throughout our review. Here is the current status of the funding request(s) featured in the Funding Commitment Report at the end of this letter.

- The amount, \$3,299.20 is "Approved."

Please refer to the Funding Commitment Report on the page following this letter for specific funding request decisions and explanations.

The Important Reminders and Deadlines immediately preceding this letter are provided to assist you throughout the application process.

NEXT STEPS

- Review technology planning approval requirements
- Review CIPA Requirements
- File Form 486
- Invoice the SLD using the Form 474 (service providers) or Form 472 (Billed Entity)

FUNDING COMMITMENT REPORT

On the pages following this letter, we have provided a Funding Commitment Report for the Form 471 application cited above. The enclosed report includes a list of the Funding Request Number(s) (FRNs) from your application. The SLD is also sending this information to your service provider(s) so preparations can be made to begin implementing your E-rate discount(s) after you file your Form 486. Immediately preceding the Funding Commitment Report, you will find a guide that provides a definition for each line of the Report.

TO APPEAL THIS DECISION:

If you wish to appeal the decision indicated in this letter, your appeal must be received by the SLD or postmarked within 60 days of the date of this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and e-mail address (if available) for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Identify which Funding Commitment Decision(s) you are appealing. Indicate the relevant funding year and the date of the FCRL. Your letter of appeal must also include the Billed Entity Name, the